INVITATION
For the 12th Symposium of the International Neurotrauma Society
Cape Town, South Africa
1 - 4 February 2016

Sponsorship and Exhibition Prospectus
Conference Secretariat

Office hours:
Mon - Thu: 08h30 – 17h00
Fri: 08h30 – 16h00

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Email: lauren@soafrica.com

Conference Details

Dates: Monday 1 - Thursday 4 February 2016
Venue: Cape Town International Convention Centre
Country: South Africa
Participants: 400
Exhibitions: 12
Social Events: 2
Website: www.ints2016.com
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Victoria and Alfred Waterfront, Cape Town
Welcome

Dear colleagues and friends

We are privileged to be leading research that is exciting, rapidly evolving, and globally relevant. The Symposium of the International Neurotrauma Society is a truly international meeting of minds at the forefront of research and clinical care in brain and spinal cord injury, showcasing equally the basic and clinical sciences in a model of what the best translational research can be.

At this meeting, there are excellent opportunities for industry to showcase its products across a range applications of spinal and cranial, basic science and clinical care. More than that, this is an opportunity for industry to engage with research and clinical leaders in the field, and to be guided in their plans for the future by the cutting edge trends being reported. As clinicians and scientists in the field, we are fully aware of how important our relationship with industry is - increasingly, both bench science and clinical work depends heavily on technology and innovation. The range is vast - biomarker discovery, neuropharmacology, stem cells, advanced imaging, cranial fixation, spinal instrumentation, neuronavigation, neurocritical care brain monitoring, as well as many others.

We are excited to host the 12th Symposium of the Society in Cape Town, South Africa in February 2016. This is the first time the meeting will be held on the African continent and there is no better place for this to happen than in Cape Town, well known as one of the most beautiful cities in the world. Although Cape Town may seem a long distance venue, attendance at meetings here is always excellent, often much better than meetings in Europe because delegates take opportunities to add a vacation because of the exotic destination.

Cape Town is, simply put, an amazing place. It features regularly in the Top 5 most beautiful cities in the world in most surveys. It is a city that has it all in a compact area: beaches, mountains, vineyards, nightlife, adventure sports, wildlife. In 10 minutes you can go from the heart of the city to the middle of some of the most gorgeous environments in the world. The conference will be held in the heart of the Waterfront, one of the main tourist attractions, and at the foot of Table Mountain, recently voted as one of the new 7 natural Wonders of the World. Whether you're paragliding off Lion's Head onto Clifton beach, shark cage diving in Gansbaai, meandering through the winelands from Constantia to Stellenbosch, whale watching in Hermanus, or visiting the penguins at Boulder's Beach, the venue always guarantees a memorable meeting for delegates who continue discussing it many years later.

So join us in supporting the meeting for 2016 and ensure that leading researchers, clinicians and industry once again take the best opportunity to connect and move the field of neurotrauma research and clinical care forward into the future.

Tony Figaji
Vice president, INTS
Chair of the organising committee, INTS 2016
About INTS

The International Neurotrauma Society (INTS)

The INTS is a body of scientists who attempt parity between brain and spinal cord injury research while preserving, as best as possible, equality in geographic location, gender and basic science versus clinical emphasis.

Since its inception in 1995, the INTS Symposia have gathered more and more enthusiasm for neurotrauma research and the INTS itself has grown and prospered as a society that organizes high level conferences. The local organizers, International Scientific Advisory Board and the Executive Committee have all gained experience in how to deliver the highest quality science in ways that are true to the mission of the Society.

The INTS meetings are supported by its official journal, the Journal of Neurotrauma, a high quality peer-reviewed publication that reports the latest in cutting edge neurotrauma science, and publishes all the abstracts presented at the meeting. It is closely associated with the National Neurotrauma meetings that are held annually in the US.

The INTS meets biennially – the 2014 symposium was an excellent meeting hosted in Budapest by Dr Andras Buki, and the 2018 meeting will be hosted by Dr Michael Fehlings of Toronto. So from Europe to the southernmost tip of Africa to Canada – the venues reflect the global mandate of the INTS to connect scientists and clinicians from all over the world.

Background on Symposium

The Symposium will run from Monday February 1st to Thursday February 4th. It comprises platform presentations, breakfast seminars, breakaway meetings, clinical trial meetings, and sponsored symposia. In addition, we hope to host an AO Neurotrauma workshop focussed on practical aspects of cranial and spinal trauma management, in which an international faculty of experts delivers didactic lectures and hands-on training to delegates. At the Symposium, the executive board of the organisation also meets to discuss upcoming meetings, priorities for neurotrauma research, and the business of the organization.

The Symposium is structured to bring together researchers, clinicians, research funders, and industry partners. We believe that a healthy relationship must exist between those engaged in basic and clinical science, and those who enable the work to be done – either in financial and infrastructural support, or by product development. As we plan the meeting, we welcome discussion and ideas of how best to go about this in the most productive and ethically-conscious manner. We aim also to expose trainees and young scientists to the range of products, equipment, and research methods available globally to develop the next generation of leaders in the field.
Organising Committee

Anthony Figaji
Andras Buki
Michael Fehlings
Peter Hutchinson
Llewellyn Padayachy
Graham Fieggen
Ursula Rohlwink

Executive Board

Andras Buki, President
Anthony Figaji, Vice President
Andreas Unterberg
Andrew Maas
Bo-Michael Bellander
David Hovda
David Menon
Doortjie Engel
Edward Hall
Esther Shohami
Geoffrey Manley

Gourikumar Prusty
Guoyi Gao
Ji-yao Jiang
John Povlishock
Katsuji Shima
Lars Hillered
Meada Takeshi
Michael Fehlings
Nino Stochetti
Peter Hutchinson
Robert Vink
# Draft Programme

<table>
<thead>
<tr>
<th>Time</th>
<th>Monday 1 February 2016</th>
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<tbody>
<tr>
<td>14h00 – 20h00</td>
<td>Congress Registration</td>
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<td>17h00 – 18h30</td>
<td>INTS Board Meeting</td>
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<td>20h00 – 21h00</td>
<td>Opening of Congress</td>
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<td>21h00 – 22h00</td>
<td>Welcome Cocktail Function</td>
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<th>Time</th>
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<td>07h45 – 09h00</td>
<td>Sunrise Seminars</td>
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<tr>
<td>09h00 – 09h15</td>
<td>Refreshment Break (Free Poster Viewing, Visit Exhibitors)</td>
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<tr>
<td>09h15 – 10h45</td>
<td>Poster Session – First Round</td>
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<tr>
<td>10h45 – 12h45</td>
<td>Lunch Break (Free Poster Viewing, Visit Exhibitors)</td>
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<tr>
<td>12h45 – 13h45</td>
<td>Breakaway Sessions A</td>
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<tr>
<td>16h00 – 16h15</td>
<td>Refreshment Break (Free Poster Viewing, Visit Exhibitors)</td>
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<tr>
<td>16h15 – 18h30</td>
<td>Breakaway Sessions B</td>
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<tr>
<td>19h00 – 22h00</td>
<td>Optional Social Programme</td>
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<td>07h45 – 09h00</td>
<td>Sunrise Seminars</td>
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<td>09h00 – 09h15</td>
<td>Refreshment Break (Free Poster Viewing, Visit Exhibitors)</td>
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<td>09h15 – 10h45</td>
<td>Plenary Session II</td>
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<tr>
<td>10h45 – 11h45</td>
<td>Satellite Seminar</td>
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<tr>
<td>10h45 – 12h00</td>
<td>Poster Session – Poster Competition</td>
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<td>12h00 – 14h00</td>
<td>Lunch Break (Free Poster Viewing, Visit Exhibitors)</td>
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<td>12h00 – 13h30</td>
<td>Lunch Meeting of the INTS Board</td>
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<td>13h30 – 16h30</td>
<td>Breakaway Sessions C</td>
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<td>19h30 – 23h00</td>
<td>Closing Gala Dinner and Award Ceremony</td>
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<td>09h15 – 10h45</td>
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<td>10h45 – 12h45</td>
<td>Poster Session – Second Round</td>
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<td>16h15 – 17h30</td>
<td>Breakaway Session E</td>
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<td>17h30 – 18h30</td>
<td>Business Meeting of the International Neurotrauma Society</td>
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The Cape Town International Convention Centre (CTICC) is a renowned venue that offers all facilities, infrastructure and technology expected of a centre of competitive international stature. The CTICC is so much more than just another convention centre. It regularly hosts and shares information with visitors at their ongoing world-class events - large and small. It is a place where locals, tourists or businesspeople from all walks of life get to enjoy a venue that hosts events to suit all interests, and in turn, typically end up hosting a few at the same time!

The CTICC is an enormous modern conference and convention centre. There are several auditoria and various exhibition spaces, along with a grand ballroom and banqueting facilities suitable for any royalty.

One of the greatest actualities about Cape Town is being one of the top ten tourist destinations in the world. The Mother City is no ordinary city, so it stands to reason that the CTICC would be no ordinary convention centre. And the fact that, in just ten short years it has become widely regarded as one of the leading convention centres in the southern hemisphere bears testimony to its status.
Sponsorship and Exhibition Packages

The INTS 2016 Committee invites organisations and individuals to sponsor and/or exhibit at INTS 2016.

You will be able to:
- showcase and educate potential and existing clients about your products and services
- enhance your company profile by networking with the correct target audience
- build your brand and expand your leads for potential business
- keep abreast of latest technology in the market
- strengthen relationships

Sponsorship and Exhibition Benefits Grid

NOTE: All prices include 14% VAT.
Exchange rates are just an indication of costs based on conversions in November 2014.

<table>
<thead>
<tr>
<th>Package Number</th>
<th>A</th>
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<td>Travel Grant</td>
<td>Lunch Time Seminar</td>
<td>Social Event</td>
<td>Delegat e Bags</td>
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<th>exhibition booth (3m x 3m)</th>
<th>Free delegate registrations</th>
<th>Advert in Programme Book</th>
<th>Logo in list of sponsors in Programme Book</th>
<th>Logo on INTS 2016 website with link to sponsors website</th>
<th>Acknowledgement of sponsorship during proceedings (logo)</th>
<th>Leaflet in delegate bags</th>
<th>10 Minute address at specified event</th>
<th>Company branding at specified event</th>
<th>Additional invited guests for function only</th>
<th>Branding of sponsored item</th>
<th>Final list of participants (those who agree to share information)</th>
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# Sponsorship & Exhibition Package Details

**NOTE:** All prices include 14% VAT. Exchange rates are just an indication of costs based on conversions in November 2014.

## A  Gold Sponsorship

- R 500 000
- \( € 36 576 \)
- \$45 662
- £29 053

- Your name attached to one of the plenary sessions as Gold Sponsor
- 1 x 9m² Exhibition booth
- 4 x Free delegate registrations
- Full page colour advertisement in the final program (outside back cover)
- Logo in list of sponsors in the final Programme Book
- Logo on INTS 2016 Website with link to your website
- Acknowledgement of sponsorship during symposium proceedings (logo on looped presentation)
- Leaflet in the delegate bag
- Final list of participants (those who agree to share information)

## B  Silver Sponsorship

- R 375 000
- \( € 27 432 \)
- \$34 247
- £21 790

- Your name attached to one of the plenary sessions as Silver Sponsor
- 1 x 9m² Exhibition booth
- 3 x Free delegate registrations
- Full page colour advertisement in the final program (inside front cover)
- Logo in list of sponsors in the final Programme Book
- Logo on INTS 2016 Website with link to your website
- Acknowledgement of sponsorship during symposium proceedings (logo on looped presentation)
- Leaflet in the delegate bag

## C  Bronze Sponsorship

- R 250 000
- \( € 18 288 \)
- \$22 831
- £14 526

- Your name attached to one of plenary sessions as Bronze Sponsor
- 50% off 1 x 9m² Exhibition booth
- 2 x Free delegate registrations
- Logo in list of sponsors in the final Programme Book
- Logo on INTS 2016 Website with link to your website
- Acknowledgement of sponsorship during symposium proceedings (logo on looped presentation)
- Leaflet in the delegate bag

## D  Travel Grant or Young Investigator Awards

- R 375 000
- \( € 27 432 \)
- \$34 247
- £21 790

- 2 x Free delegate registrations
- Full page colour advertisement in the final program (inside back cover)
- Logo in list of sponsors in the final Programme Book
- Logo on INTS 2016 website with link to your website
- Description about the travel grant with indication of sponsor’s name on the congress website
- Acknowledgement of sponsorship during congress proceedings (logo on looped presentation)
- Leaflet in the delegate bag
### E

**Lunch Time Satellite Seminar**

R 230 000

**Available time slots:**
- 2 February, 2016
- 3 February, 2016
- 4 February, 2016

| € 16 825 | $21 005 | £13 364 |

- Sponsorship of a satellite seminar up to 60 minutes (programme subject to the approval by the INTS Board)
- Speakers will be invited by sponsor. Fees, travel costs, accommodation and registration fees of the speakers will be covered by the sponsor.
- All costs other than the standard technical and AV equipment provided at cost to the sponsor.
- Special time slots have been designated and will be allocated on a “first come, first served” basis.
- The following benefits are included in the package:
  - Room rental, standard AV equipment (projector, screen, laser pointer, microphones)
  - Permission to use the phrase “Lunch Satellite Seminar of INTS 2016 Cape Town”
  - The sponsor’s logo will appear on the final program at the lunch seminar programme
  - Send an email of sponsor’s invitation to the registered participants 4 and 2 months prior to the event
  - Inclusion of a sponsor’s invitation in the participants symposium bags
  - Sponsor’s logo with hyperlink will appear on the symposium website
  - Lunch or lunch boxes

Lunch Seminar programmes are subject to approval by the INTS Board. If the INTS Board does not accept the application, the Lunch Seminar booking will be cancelled without paying any penalty for the cancellation or for any damages caused by the cancellation to the party. Accordingly upon such cancellation neither of the parties will have any claims, demands, suits, towards the other.

### F

**Social Event Sponsorship**

R 200 000

| € 14 631 | $18 265 | £11 621 |

- Logo in list of sponsors in the final Programme Book
- Logo on INTS 2016 website with link to your website
- Acknowledgement of sponsorship during symposium proceedings (logo on looped presentation)
- Company branding at specified event (for example at the entrance and on the menu and tickets).
- Sponsor will have the opportunity to distribute giveaways
- 4 complimentary invitations to the event

**Available time slots:**
- 1 February, 2016 (Welcome Cocktail)
- 3 February, 2016 (Symposium Dinner)

### G

**Delegate Bags**

R 125 000

| € 9 144 | $11 416 | £7 263 |

- Sponsor will provide funding for the participants’ delegate bags.
- The bags will bear the sponsors’ logo and the symposium logo
- The sponsor can take part in the bags’ choosing process
- Logo in list of sponsors in the final Programme Book
- Logo on INTS 2016 website with link to your website
- Acknowledgement of sponsorship during symposium proceedings (logo on looped presentation)

The sponsor’s funds cover the production and branding of the bags.
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<td>Acknowledgement of sponsorship during symposium proceedings (logo on looped presentation)</td>
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<td><strong>I</strong></td>
<td><strong>Notepads &amp; Pens</strong></td>
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<td></td>
<td>R55 000</td>
<td>€ 4 023</td>
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<td>$5 023</td>
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<td>£3 196</td>
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<td></td>
<td>The sponsor will provide the notepads and pens in addition to a sponsorship fee</td>
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<td></td>
<td>The notepads and pens will bear the sponsors’ name/company logo and will be distributed in the delegate bags</td>
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<td></td>
<td>Logo in list of sponsors in the final Programme Book</td>
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<tr>
<td></td>
<td>Logo on INTS 2016 Website with link to your website</td>
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<td></td>
<td>Acknowledgement of sponsorship during symposium proceedings (logo on looped presentation)</td>
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<tr>
<td><strong>J</strong></td>
<td><strong>USB/Flash Drive in Delegate Bags</strong></td>
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<td></td>
<td>R55 000</td>
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<td>Sponsor will provide the USB/pen drive for the participants with content of their own welcome text</td>
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<td>Logo in list of sponsors in the final Programme Book</td>
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<td>Logo on INTS 2016 Website with link to your website</td>
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<td>Acknowledgement of sponsorship during symposium proceedings (logo on looped presentation)</td>
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<td><strong>K</strong></td>
<td><strong>Exhibitor</strong></td>
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<td>R 40 000</td>
<td>€ 2 926</td>
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<td>$3 653</td>
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<td>£2 324</td>
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<td>2 complimentary delegate registrations allowing full access to the scientific sessions</td>
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<td></td>
<td>2 tickets for the congress dinner</td>
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<td></td>
<td>1 x standard plug point</td>
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<td></td>
<td>1 x waste basket</td>
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<tr>
<td></td>
<td>Furniture: 1 table and 2 chairs</td>
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**Special requests**

Tailored packages can be arranged to suit your objectives. Please feel free to contact us to discuss your needs. All sponsors will receive the following benefits:

- Acknowledgement on the website pre-congress
- Acknowledgement in the plenary session
- Acknowledgement in the final programme

The INTS2016 Local Organising Committee is endeavouring to host a responsible and sustainable congress.

Sponsors and exhibitors are encouraged to use local suppliers and to support community projects for their stands, promotional items, gifts, etc. The committee will make available a list of suppliers and community projects that can be contacted.

Please e-mail Lauren Gleeson, lauren@soafrica.com for more information.
Exhibition Floor Plan

NOTE: This is a provisional floor plan and is subject to change.
The price per stand is R40 000 including 14% VAT. Please see the following page for information on what this includes.
Exhibition information

Space only Rental (Minimum of 9m²)

The price per stand is R40,000. This includes:
- The stand automatically includes a shell system with fascia board (and company name), one spotlight, one standard plug point, a table and two chairs. Exhibitors that do not need a shell system should indicate this in their application.
- 2 full delegate badges with access to scientific sessions.
- Cleaning of public areas and passages.
- Removal of waste - Cleaning staff will not be allowed on stands, except to collect dust bins and other waste that are placed on the perimeter of the stand at the end of the day.

Additional Benefits

When you exhibit your company will receive the following additional benefits:
- Listing as an exhibitor on the website prior to the conference with link to the company website
- Listing in the final programme
- Please note: Space only rental does not include any furniture, electrical usage or stand cleaning. All these services and others will be available to order in the Exhibition Manual which will be made available approximately 6 months before the conference.

Allocation of Exhibition Space

Space allocation will be made on a “first come, first served” basis. A completed Application Form should be faxed / emailed to ensure reservation of a desired location. Upon receipt of the form, space will be confirmed and an invoice will be mailed. Please note that two alternative choices should be clearly indicated on the application form. Space allocations will be made in the order in which application forms with the deposit payment are received.

Exhibitor Registration

All exhibitor delegates are required to be registered and will receive a badge indicating their exhibitor status. Two exhibitor badges will be given for the first 9 m² booked. These two delegate badges will have full delegate status and will have access to all the proceedings and all the social events.

Additional exhibitor badges can be purchased for a total fee of R4400 pp.

Additional exhibitor badges will include the following:
- Exhibitor badge, lanyard, conference bag, programme
- Invitation to all social events
- Exhibitor registrations allow access to the exhibition area only and shall be used by company staff only.
- A maximum of 4 additional exhibitor badges are allowed per exhibitor.

Exhibition Manual

An Exhibition Manual outlining all technical aspects of exhibiting will be circulated 6 months prior to the Congress. It will include the following:
- Technical details about the Venue
- Final exhibition details and information
- Contractor details
- Services available to exhibitors and order forms

Application for Sponsorship and Exhibitions

Please complete the Application Form and return to lauren@soafrica.com
Terms & Conditions

These terms are the contractual agreement between the Organiser and the Exhibitor/s and Sponsor/s. No advertising on behalf of firms not exhibiting is permitted in any form whatsoever. Transfer or sub-letting of all or part of the allocated spaces is prohibited.

- All rates include 14% VAT. Should the VAT% changed, the total sponsorship/exhibitor amount will change accordingly.
- After confirmation of the sponsorship and/or exhibition booking an invoice for a 50% deposit of the agreed amount will be sent for immediate payment on receipt of invoice.
- Payment of the remaining 50% will be payable 2 October 2015.
- Any new bookings received after 2 October 2015 will be liable for 100% of the invoice cost – immediately payable on receipt of invoice.
- Arrangements with regards to the sponsorship package/exhibition logistics will only start once deposit payments have been made and cleared through the bank.
- All payments are to be done in South African Rands.
- Payments can be done via EFT, Bank Deposit or Credit Card.
- Note should payment not be received by the due dates, the Conference Office retains the right to release and resell the stand position or re-sell the sponsorship package.

Cancellation Policy

- The sponsorship and exhibition deposit payment of 50% is non-refundable.
- Cancellations of stands and sponsorships will still be accepted up to 3 August 2015.
- Full sponsorship and exhibitor cancellation fees will be applicable from 3 August 2015 onwards.
- Please forward all cancellations in writing to the congress office.

Liability Insurance

Equipment and all related display materials installed by Exhibitors/Sponsor are not insured by the Organizer, and the Organizer under no circumstances will be liable for any loss, damage or destruction caused to equipment, goods or property belonging to Exhibitors/Sponsors. The Exhibitor/Sponsor agree to be responsible for his property and person and for the property and persons of his employees and agents and for any third party who may visit his space. The Exhibitor/Sponsor shall hold harmless the Organizer from any and all damages/claims including those usually covered by a fire and extended - coverage policy. The Exhibitor/Sponsor will purchase insurance policies for the above listed damages.
**Exhibition & Sponsorship Application**

Please complete the Application Form and e-mail to Lauren Gleeson. E-mail: lauren@soafrica.com

| Company Name |  |
| Contact Person |  |
| Position |  |
| Tel | Fax |
| Cell | E-mail |

**Note:** Please include country and city dialling codes

### Sponsorship Application

<table>
<thead>
<tr>
<th>Package no</th>
<th>Detail of Package</th>
<th>Amount</th>
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### Exhibition Application

| Preferred stand no: |  |
| First alternative stand no: |  |
| Second alternative stand no: |  |
|                           | R |
|                           | R |

### Billing Details

| Contact Person |  |
| Position |  |
| Billing Address |  |
| VAT No: (SA companies only) |  |
| Tel | Fax |
| Cell | E-mail |

**Note:** Please include country and city dialling codes

### Special Requests

Signed: ___________________________    Date: __________

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